

THE GOOD SHEPHERD PARISH TIME & TALENT SURVEY

(ONE FORM PER VOLUNTEER)

The design of this new survey takes into account the principles of the Responsible Ministry Program created by the Archdiocese of Ottawa in 2002.

"Truly I tell you, just as you did it to one of the least of these who are members of my family, you did it to me." (Matthew 26:40)

Here's what to do:

1. Review and place a checkmark beside the ministry (ies) that interests you.
2. If you volunteer for a ministry (ies) with an (L) beside it, fill in the information under **Low Sensitivity Ministry** (below). Please **sign** form.

If you choose a ministry (ies) with an (M) beside it, fill in the information under **Low Sensitivity Ministry** (below) *and* **Medium Sensitivity Ministry** (on back page).

If you volunteer for a ministry (ies) with an (H) beside it, fill in the information under **Low, Medium and High Sensitivity Ministry** (below and all of back page).

3. Return the **completed and signed** form to the Parish Office.

Low Sensitivity Ministry (L)

Name: _____ Date: _____

Address: _____ City: _____

Province: _____ Postal Code: _____ Tel. No.: _____

Work Place: _____ Work Tel. No. _____

Email Address: _____

Signature (if under 14 yrs, parent's signature required): _____

Please provide a contact in case of emergency

Name: _____

Address: _____ City: _____

Tel. No. (Res.): _____ Tel. No. (Bus.): _____

Relationship to applicant: _____

Medical conditions, allergies, etc.: _____

Medium Sensitivity Ministry (M)

Please provide three references. These should **not** be family members; they could be parishioners, voluntary organizations or other people with whom you have worked.

Name: _____

Address: _____ City: _____

Province: _____ Postal Code _____ Tel. No.: _____

Relationship to applicant: _____

Name: _____

Address: _____ City: _____

Province: _____ Postal Code _____ Tel. No.: _____

Relationship to applicant: _____

Name: _____

Address: _____ City: _____

Province: _____ Postal Code _____ Tel. No.: _____

Relationship to applicant: _____

I, _____, authorize the Parish Responsible Ministry Team of The Good Shepherd Parish to contact the references which I have listed on this Time and Talent Survey form. I understand that the information obtained will be kept confidential.

Signature: _____ Date: _____

High Sensitivity Ministry (H)

I further agree to submit to a Police Record Check prior to an interview for a high sensitivity ministry.

Signature: _____ Date: _____

Services

Liturgy

Altar Servers

- 8 years + (L) → Mass time: _____
- Adult Server for Funerals (L)
- Adult Coordinator (L)

Children's Liturgy

- Leader (M)
- Assistant Leader (M)
- Teen Assistant (L)
- Musician (L)
- Behind the scenes (L)

Sacristan (H)

- Sat/Sun Liturgy → Mass time: _____
- Weekday Liturgy
- Weddings
- Group Baptism
- Funerals

Environment (Liturgical decorations, etc.) (L)

- Banners
- Sewing altar linens, etc.
- Seasonal help (Christmas, Easter, etc.)
- Laundering linens

Lectors (L)

- Sat/Sun Liturgy → Mass time: _____
- Weekday Liturgy

Eucharistic Ministers (L)

- Sat/Sun Liturgy → Mass time: _____
- Weekday Liturgy

Ministry of Hospitality

- Sat/Sun Liturgy → Mass time: _____
- Ushers (M)
- Welcoming (L)

Music Ministry

- Musical Director (H)
- Adult Choir (L)
- Funeral Choir (L)
- Youth Choir (L)
- Children's Choir (L)
- Organist
- Pianist
- Guitar
- Other Instrument
- Liturgical Dance Group

Sound System

- Coordinator (M)
- Assistant (M)

Parish Pastoral Council (M)

- Member (more information)

Parish Administration (H)

- Office Volunteer

Finance Committee (M)

- Money Counter
- Member

Property Maintenance (M)

- Building Maintenance
- Grounds Maintenance
- Tradesperson: _____

Parish & Community Life (L)

- Special Events Coordinator
- Baking for Special Functions
- Set-up/serve/clean up for parish functions
- Christian Meditation Group
- Prayer Group
- Bridge Club
- Parents & Tots
- Widows & Widowers Group
- Single, Separated, Divorced

Social Action

Pastoral Care *(mandatory 10 wk. course)*

- Nursing Home Visitation (H)
- Visiting sick & shut-ins (H)
- Communion (H)
- Funeral Receptions (L)

Food Cupboards (L)

- Delivery to Food Cupboards
- Maintaining box at Church

Parish Outreach

- Refugee & Immigration Committee (M)
- Pro-Life activities (L)
- St.Vincent de Paul (M)

Youth Ministry

- Youth (13+) (L)
- Adult Leader (H)
- Y.E.S. Group (M)
- Support Team (M)

Challenge *(Youth group for girls, age 10-16)*

- Leader (H)
- Assistant (M)
- Member (L)

Christian Education

Baptism Preparation (L)

- Coordinator
- Host (for monthly gathering of parents)
- Liturgy Assistant for Sacrament

First Reconciliation/First Eucharist Confirmation (L)

- Program Assistant
- Volunteer (meetings & sacramental dates)
- Behind the scenes
- Reception

Bible Study Group (L) *(to better understand the bible)*

- Participant
- Leader

Marriage Preparation

- Coordinator (M)
- Team Couples (L)
- Prayer Couples (L)

Parish Library (L)

- Assist with set up
- Volunteer

Public School Catechism

- Program Coordinator (L)
- Teacher (M)
- Assist in private instruction of children (H)

Rite of Christian Initiation for Adults (RCIA) (L) *(a program for new Catholics)*

- Person desiring Baptism or conversion to Catholicism
- Catholics wishing to understand more about their faith
- Sponsor for Candidates/Catechumens
- Facilitator

Catholic Women's League (L)

- Member
- More information

Knights of Columbus (L)

- Member
- More information

Cursillo (L) *(for adults 25 yrs. +)*

- More information

Familia (L) *(Faith Development Program for parents of young children)*

- Participant
- More information

Catholic Kids Net (CKN) (boys & girls, ages **Retrouvaille** (marriage help)
6-10, meets monthly)

More Information

Assistant (H)

Members (L)

Thank you for filling out this form. If you have any questions,
call Pat Savage at 835-3241 or Carol-Ann Kennedy at 837-1987.